

## **Grant Document Checklist**

## Polystyrene Grant

- 1. Grant Guidelines: an outline of all grant requirements
- 2. **Grant Application:** due by April 1, 2023. Requires a W-9 form is submitted with application.
- 3. **Reimbursement Request Form:** once notified of the grant award, businesses must submit this form AND itemized receipt or invoice and proof of payment for each item purchased.
- 4. **Data Collection Worksheet:** submit baseline inventory of annual quantity of polystyrene foam products purchased before transition to non-polystyrene foam alternative

For any questions, contact <a href="mailto:recycle@townoftruckee.com">recycle@townoftruckee.com</a>